

THE PRATT COUNTY COMMISSIONERS MET IN REGULAR SESSION MONDAY, AUGUST 23, 2021 AT 2:00 PM IN THE COMMISSIONER ROOM, 1<sup>ST</sup> FLOOR OF THE COURTHOUSE. THE FOLLOWING MEMBERS WERE PRESENT: RICK N. SHRIVER, THOMAS W. JONES III, DWIGHT ADAMS, TYSON EISENHAUER, COUNTY COUNSELOR, LORI VOSS, COUNTY CLERK AND MARK GRABER, IT DIRECTOR. ALSO, PRESENT, MICHEAL BLACKFORD, PRATT TRIBUNE.

THE MEETING WAS OPENED WITH THE PLEDGE OF ALLEGIANCE.

TYSON EISENHAUER, COUNTY COUNSELOR, REMINDED EVERYONE THE MEETING IS BEING STREAMED OVER ZOOM AND TO PLEASE STATE YOUR NAME WHEN SPEAKING; MARK GRABER, IT DIRECTOR, WILL WATCH FOR ANY COMMENTS OR QUESTIONS FROM THE PUBLIC.

HEATHER MORGAN, ECONOMIC DEVELOPMENT CONSULTANT, REPORTED ON THE ARP FUNDS, FIRST REPORT DUE AUGUST 31, 2021, THEY JUST RELEASED THE GUIDELINES. DISCUSSED PREMIUM PAY FOR THE EMPLOYEES. DISCUSSED REVENUE LOSS ON THE REPORT FROM 2016, 2017, 2018, 2019 AND 2020. THE WIND FARM MONEY BUMPED UP THE REVENUE. SHE RECOMMENDED USING SWINDOLL, JANZEN, HAWK & LOYD, LLC ACCOUNTANTS TO CHECK OUR REPORTS ON THE REVENUE LOSS REPORTED TO THE FEDERAL GOVERNMENT. IF THE NUMBERS ARE CORRECT PRATT COUNTY COULD HAVE MORE FLEXIBILITY IN SPENDING. THE FUNDS RECEIVED ARE FROM STATE OR FEDERAL. CRAIG NEWBY WAS ON ZOOM QUESTIONING THE ACCOUNTANT AT SWINDOLL, JANZEN, HAWK & LOYD, LLC IS HE A CPA. HEATHER STATED HE WAS A CPA. CRAIG NEWBY STATED ON JULY 6, 2021 APPROVAL WAS MADE FOR PAYMENT TO HEATHER MORGAN AND COMMISSIONER JONES DID NOT RECUSE HIMSELF FROM THE VOTE FOR PAYMENT EVEN THOUGH HE RECUSED HIMSELF FROM APPROVING THE CONTRACT NOVEMBER 9, 2020. TYSON EISENHAUER, COUNTY COUNSELOR STATED THE PAYMENT WAS ALREADY OBLIGATED WHEN THEY APPROVED THE CONTRACT NOVEMBER 9, 2020. TYSON EXPLAINED THE AMENDMENTS THE COMMISSIONERS WILL BE MAKING WHEN COMMISSIONER JONES RECUSES HIMSELF. COMMISSIONER JONES HAS RECUSED HIMSELF FROM THE MEETING AT 2:15 PM. THE ONLY FUNDS PAID OUT OF THE NEW ARP FUNDS IS HER PAYMENT FOR WORK BEING DONE ON THE ARP FUNDS. HEATHER AMENDED HER CONTRACT TO ADJUST FOR WORK DONE ON THE ARP FUNDS. SHE IS GETTING PAID LESS IN ECONOMIC DEVELOPMENT AND MORE OUT OF ARP FUNDS.

COMMISSIONER ADAMS MADE A MOTION TO APPROVE THE AMENDED ECONOMIC DEVELOPMENT CONTRACT TO REDUCE THE AMOUNT PAID FOR CALENDAR YEAR 2021 TO \$8,221.00 WITH COMMISSIONER JONES ABSTAINING FROM THE VOTE. MOTION CARRIED 2-0. COMMISSIONER JONES WAS NOT PRESENT AND DID NOT VOTE AS HE WAS RECUSED.

COMMISSIONER ADAMS MOVED TO APPROVE THE COVID FEDERAL FUND MANAGEMENT ENGAGEMENT LETTER WITH HEATHER MORGAN CONSULTING AND ASSOCIATED EXPENDITURES OUTLINED IN THE ENGAGEMENT LETTER TO ENSURE THE COUNTY IS PROVIDED GUIDANCE ABOUT THE ALLOWABLE USES, EXPENDITURES, AND REPORTING REQUIREMENTS ARE FOLLOWED FOR THE ARP FUNDS AND THAT ANY OTHER POTENTIAL MONEY FOR WHICH PRATT COUNTY IS ELIGIBLE CAN BE EXPLORED, WITH COMMISSIONER JONES ABSTAINING FROM THE VOTE. COMMISSIONER SHRIVER SECONDED. MOTION CARRIED 2-0, COMMISSIONER JONES DID NOT VOTE AS HE WAS RECUSED FROM THE MEETING. HEATHER MORGAN EXPLAINED THE ADMINISTRATIVE COSTS FOR ADMINISTERING THE ARP FUNDS WILL BE REOCCURRING COSTS IN EACH YEAR FROM 2021 TO 2024 WHEN THE ARP FUNDS NEED TO BE OBLIGATED.

TYSON EISENHAUER, COUNTY COUNSELOR EXPLAINED THERE ARE THREE DIFFERENT CONTRACTS. HEATHER JONES EXPLAINED TO CRAIG NEWBY THE SPARK FUNDS HAVE ALREADY BEEN PAID OUT AND REPORTS FILED. THE ARP IS NEW FUNDING.

COMMISSIONER JONES RETURNED TO THE MEETING AT 2:21 PM.

THEY DISCUSSED THE CONTRACT WITH SWINDOL, JANZEN, HAWK AND LOYD, LLC, NOT TO EXCEED \$7500, \$350.00 PER HOUR. CRAIG NEWBY QUESTIONED THE ACCOUNTING FIRM USED TO AUDIT SPARK AND THE NEW ARP FUNDS. HEATHER STATED THEY WERE RECOMMENDED AND A NUMBER OF OTHER COUNTIES ARE USING THEM.

COMMISSIONER ADAMS MOVED TO APPROVE THE COVID ENGAGEMENT LETTER WITH SWINDOLL, JANZEN, HAWK & LOYD, LLC AND THE ASSOCIATED EXPENDITURES OUTLINED IN THE ENGAGEMENT LETTER INCLUDING THE HOURLY RATE AND NOT TO EXCEED AMOUNT OF EXPENDITURE TO ENSURE THE COUNTY IS PROVIDED ACCOUNTING CONSULTING AND ASSISTANCE WITH THE REVENUE LOSS CALCULATION AS REQUIRED BY THE ARP FUNDS. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0.

COMMISSIONER ADAMS MOVED TO APPROVE \$5,000 BE PAID TO THE COUNTY CLERK FOR ADDITIONAL WORK RELATED TO COVID FEDERAL FUND EXPENDITURES FROM MARCH 21, 2021 TO DECEMBER 31, 2021. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. HEATHER JONES EXPLAINED THE ADDITIONAL PAYMENT FOR ARP FUND ADMINISTRATION IS FOR ONLY A PARTIAL YEAR. THE PLAN DISCUSSED DURING BUDGET HEARINGS IS THAT THE \$5,000 AMOUNT WILL BE DOUBLED TO 2022 AND 2023 TO FUND THE ADDITIONAL WORK OF THE COUNTY CLERK FOR THE ADMINISTRATION OF THE ARP FUNDS.

COMMISSIONER ADAMS MOVED TO APPROVE \$100 PER ELECTION WORKER FOR EACH ELECTION WORKED (UP TO TWO – THE PRIMARY AND GENERAL) IN PERSON AT THE POLLS OR IN PERSON IN THE CLERK'S OFFICE TO FACILITATE THE ELECTIONS FROM MARCH OF 2020 TO DECEMBER 2020 FOR COVID PREMIUM PAY. THIS PAY WILL BE PAID ON THE FIRST PAY PERIOD IN SEPTEMBER 2021. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0.

COMMISSIONER ADAMS MOVED TO APPROVE \$2000 IN COVID PREMIUM PAY FOR ANY PERSON ON THE COUNTY PAYROLL WHO WAS ON THE JOB FULL TIME IN PERSON FROM MARCH 2020 TO MARCH 2021. IF A PERSON WAS PART TIME IN PERSON FROM MARCH 2020 TO MARCH 2021 THE \$2000 IN COVID PREMIUM PAY WILL BE PRORATED BASED UPON MONTHS AND/OR HOURS WORKED. THE FOLLOWING GROUPS OF COUNTY EMPLOYEES WILL BE EXCLUDED FROM COVID PREMIUM PAY AS THEY HAVE ALREADY RECEIVED ADDITIONAL COMPENSATION DUE TO COVID 19: HEALTH DEPARTMENT AND EMERGENCY MANAGEMENT EMPLOYEES AND PART-TIME FIRE AND RESCUE EMPLOYEES WHO DID NOT ACTUALLY RUN A FIRE AND RESCUE CALL EACH MONTH FROM MARCH 2020 TO MARCH 2021. THE FIRE AND RESCUE EXCLUSION IS DUE TO THE FEDERAL COVID REGULATIONS RELATING TO COVID PREMIUM PAY BEING ALLOWABLE ONLY TOWARDS EMPLOYEES WHO WERE IN PERSON WORKING DIRECTLY WITH THE PUBLIC. THIS PAY WILL BE PAID ON THE FIRST PAY PERIOD IN SEPTEMBER 2021. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0.

HEATHER MORGAN, ECONOMIC DEVELOPMENT CONSULTANT REPORTED THERE COULD BE INTEREST IN THE LAND ADJACENT TO 61 HWY OR THE HWY 54 FRONTAGE LOTS. THEY NEED TO BE APPRAISED TO GET AN ASKING PRICE. COMMISSIONER JONES ASKED HOW MANY ACRES THEY ARE INTERESTED IN, SHE

STATED THEY DON'T STATE HOW MANY ACRES ARE NEEDED. TYSON EISENHAUER, COUNTY COUNSELOR, STATED IT WOULD NEED TO BE AUCTIONED ACCORDING TO STATUTES. COMMISSIONER JONES RECOMMENDED GETTING IT APPRAISED. TYSON SAID IT CAN BE DECIDED LATER WHO TO CONTACT TO APPRAISE THE LAND.

IMA CONSULTING JALAA MILLER AND RYAN MILLER PRESENTED AN UPDATE ON THE HEALTH INSURANCE RENEWAL. THEY DISCUSSED THE FIRST SIX MONTHS OF CLAIMS, INCLUDING SOME HIGHER AMOUNTS. THEY DISCUSSED SOME OPTIONS IN THE FUTURE. THEY PLAN ON COMING BACK IN DECEMBER, 2021.

DARCIE VANDERVYVER, HEALTH DIRECTOR, PRESENTED THE COVID UPDATE. THERE ARE 25 ACTIVE CASES AS OF TODAY, THREE OF THOSE ARE DELTA VARIANTS. PRMC HAS TWO HOSPITALIZATIONS DUE TO COVID. SHE WOULD LIKE TO MAKE CHANGES AT THE HEALTH DEPARTMENT, SHE WANTS TO GO BACK TO THURSDAYS FOR COVID VACCINES AND COVID TESTING ON TUESDAY AND FRIDAY MORNING AS OF AUGUST 18, 2021 UNTIL FURTHER NOTICE. THE COMMISSIONERS GAVE THEIR APPROVAL.

CATHERING ROHRER, SCKCCA DIRECTOR, DISCUSSED JUVENILE INTAKE, STATED IS MAKING CHANGES IN PERSONNEL. SHE STATED IT IS HARD TO FIND QUALIFIED APPLICANTS. THEY ARE CALLED OUT DURING THE DAY AND NIGHT. MEREDITH OLDS HAS BEEN DOING IT AND IS QUITTING JUVENILE INTAKE. JONI OHLDE HAS OPTED TO COVER ALL FOUR COUNTIES FOR NOW. SHE WOULD LIKE TO HIRE MICHEAL BLACKFORD AS JUVENILE INTAKE OFFICER. AFTER HE COMPLETES TRAINING, HE CAN TAKE OVER SOME OF THE AREAS COVERED BY JONI. COMMISSIONER JONES MADE A MOTION TO APPROVE THE HIRING OF MICHEAL BLACKFORD AT A RATE OF \$277 BIWEEKLY FOR JUVENILE INTAKE OFFICER. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0. COMMISSIONER JONES MADE A MOTION TO INCREASE JONI OHLDE PAY BY \$200.00 FOR A TOTAL OF \$500.00 BIWEEKLY FOR JUVENILE INTAKE OFFICER. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0.

TIM BRANSCOM, EMERGENCY MANAGER/ZONING DIRECTOR, PRESENTED AN UPDATE ON THE PRATT COUNTY EMERGENCY OPERATIONS PLAN. HE IS HAVING CONTINUED MEETINGS WITH THREE OTHER COUNTIES. HE SHOULD BE ABLE TO SUBMIT BY THE END OF AUGUST OR BY SEPTEMBER 3, 2021. THE PLAN NEEDS TO BE REVIEWED EVERY YEAR AND UPDATED EVERY FIVE YEARS. THE KEMA CONFERENCE STILL ON AS OF NOW, AT THE KANSAS STAR CASINO IN MULVANE. HE WOULD LIKE CLAYTON KESSLER, ROSS SCHIFFELBEIN AND JIMMY WHITE TO ATTEND. HE REPORTED THE COMMUNICATION MITIGATION GRANT IS DUE OCTOBER 2021. IT COULD BE USED TO REPLACE THE TOWER AT BELVIDERE. HE WOULD LIKE TO PURCHASE AN AMATEUR PORTABLE HAM RADIO DOWN AT THE EOC, IN CASE COMMUNICATIONS ARE DOWN. THE COST IS AROUND \$1,500.00. COMMISSIONER ADAMS MADE A MOTION AUTHORIZING TIM BRANSCOM TO PURCHASE THE PARTS FOR AN AMATEUR HAM RADIO FOR \$1,500.00. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0.

BRIAN ATTEBERRY, EMS DIRECTOR, REPORTED THAT KARA LAWRENCE, EMS DIRECTOR AT LARNED, WILL TEACH AN EMT CLASS IN PRATT. THE COST IS \$1033.00 PER STUDENT FOR THE CLASS. THERE IS AN EIG GRANT AVAILABLE THAT COVERS ALL BUT \$250 OF THE BOOKS AND TUITION. THE CLASS SIZE WOULD BE A MINIMUM OF SIX TO EIGHT STUDENTS. HE REPORTED IT COULD COST NOTHING BUT MILEAGE REIMBURSEMENT FOR KARA AFTER THE EIG GRANT REIMBURSES PRATT COUNTY. THE CLASSES WOULD BE HELD EVENINGS AND SOME SATURDAYS. HE RECEIVED THE QUOTE FROM OSAGE FOR REMOUNT, IT IS APPROXIMATELY \$133,000 WITH A FEW CHANGES. HE CHECKED WITH TAYLOR PRINTING TO WRAP THE AMBULANCE WITH REFLECTIVES. HE PRESENTED A NEW HIRE SLIP FOR JARED SMITH, PARAMEDIC, STARTING OCTOBER 11, 2021, HE IS WILLING TO WORK PART TIME BEFORE HE STARTS FULL TIME.

COMMISSINER ADAMS MADE A MOTION TO HIRE JARED SMITH AT \$16.50 PER HOUR. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. HE PRESENTED A PAY SLIP FOR PART TIME EMPLOYEE CHANTAE SIMPSON, AEMT AT \$14.00 PER HOUR. COMMISSIONER JONES MADE A MOTION TO HIRE CHANTAE SIMPSON, AEMT AT \$14.00 PER HOUR. COMMISSIONER SHRIVER SECONDED. MOTION CARRIED 3-0.

COMMISSIONER ADAMS MADE A MOTION TO RECESS INTO EXECUTIVE SESSION FOR TEN MINUTES AT 3:37 TO DISCUSS NON-ELECTED PERSONNEL. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. COMMISSIONER JONES MADE A MOTION TO RETURN FROM EXECUTIVE SESSION AT 3:45 PM WITH NOTHING TO REPORT. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0.

DOUG FREUND, ROAD DEPARTMENT, PRESENTED A ROAD CROSSING UNDER NW 90<sup>TH</sup> AVENUE AND 110<sup>TH</sup> STREET. THE CAT GRADER IS DOWN FOR REPAIR. COMMISSIONER ADAMS MADE A MOTION TO RECESS INTO EXECUTIVE SESSION AT 3:50 PM FOR FIFTEEN MINUTES TO DISCUSS ATTORNEY/CLIENT MATTER. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. COMMISSIONER ADAMS MADE A MOTION TO RETURN FROM EXECUTIVE SESSION AT 4:00 PM. COMMISSONER SHRIVER SECONDED. MOTION CARRIED 3-0. COMMISSIONER ADAMS MADE A MOTION TO APPROVE PAYMENT TO ARAMARK UNIFORMS IN THE AMOUNT OF \$6341.09 TO PAY OFF THE CONTRACT AND AUTHORIZE TYSON EISENHAEUER, COUNTY COUNSELOR TO DRAFT A LETTER OF CANCELLATION OF THE CONTRACT. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0.

JASON WINKEL, LANDFILL/RECYCLING SUPERVISOR, PRESENTED A PAY SLIP TO HIRE A NEW EMPLOYEE AT THE RECYLING CENTER. COMMISSIONER ADAMS MADE A MOTION TO RECESS INTO EXECUTIVE SESSION AT 4:10 PM FOR FIVE MINUTES TO DISCUSS NON-ELECTED PERSONNEL. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. COMMISSIONER JONES MADE A MOTION TO RETURN FROM EXECUTIVE SESSION AT 4:15 PM AND TO HIRE JONATHAN CALDWELL FOR THE RECYCLING CENTER FOR \$13.50 PER HOUR. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0.

COMMISSIONER JONES MADE A MOTION TO APPROVE MINUTES FROM AUGUST 16, 2021. COMMISSIONER ADAMS SECONDED THE MOTION. MOTION CARRIED 3-0.

COMMISSIONER JONES MADE A MOTION TO APPROVE PAYMENT OF CERTIFICATE #3 TO FARHA CONSTRUCTION, INC. IN THE AMOUNT OF \$82,293.31. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0.

TYSON EISENHAEUER, COUNTY COUNSELOR, CORRECTED HIS STATEMENT EARLIER ON AUCTIONING LAND OWNED BY THE COUNTY, IS PUT OUT TO BID AND THE COUNTY HAS THE RIGHT TO REJECT ALL BIDS. HE GAVE AN UPDATE ON THE KDOT COST SHARE CONTRACT FOR NE 20<sup>TH</sup> STREET BY THE PUBLIC SAFETY BUILDING. TYSON STATED SOME CHANGES NEED TO BE MADE, SOME ITEMS NEED TO BE ADDED INTO THE CONTRACT AND WE NEED TO MAKE SURE WE CAN COMPLY BEFORE WE SIGN THE CONTRACT. HE PRESENTED A TOWN HALL MEETING FLYER FROM PRATT ENERGY, TUESDAY, AUGUST 31, 2021, TO DISCUSS PRATT ENERGY'S CARBON CAPTURE AND SEQUESTRATION PROJECT AND THE LOCAL ECONOMIC IMPACT. HE RECOMMENDED ONE OF THE COMMISSIONERS ATTEND AND COME BACK AND GIVE A SUMMARY OF THE MEETING AT THE FOLLOWING COMMISSIONER MEETING, SEPTEMBER 7, 2021.

COMMISSIONER SHRIVER GAVE AN UPDATE ON THE PUBLIC SAFETY BUILDING. WAITING ON TRIM FOR THE OUTSIDE, PAVING AND SUBGRADING WILL START SOON. THE STEEL FRAMEWORK IS ABOUT

FINISHED. GARAGE DOORS WILL ARRIVE BY NOVEMBER 30, 2021. INTERIOR WALLS WILL START GOING UP. COMMISSIONER ADAMS MADE A MOTION TO RECESS INTO EXECUTIVE SESSION AT 4:40 PM FOR TEN MINUTES TO DISCUSS ATTORNEY/CLIENT MATTER. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. COMMISSIONER JONES MADE A MOTION TO RETURN FROM EXECUTIVE SESSION AT 4:50 PM WITH NOTHING TO REPORT. COMMISSIONER ADAMS SECONDED. MOTION CARRIED 3-0.

COMMISSIONER JONES MADE A MOTION TO SIGN PAYMENT VOUCHERS FOR AUGUST 23, 2021. COMMISSIONER SHRIVER SECONDED. MOTION CARRIED 3-0.

COMMISSIONER ADAMS MADE A MOTION TO ADJOURN THE MEETING AT 4:55 PM. COMMISSIONER JONES SECONDED. MOTION CARRIED 3-0. MEETING ADJOURNED 4:55 PM.

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RICK N SHRIVER                          CHAIRMAN

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DWIGHT ADAMS                                  MEMBER

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LORI VOSS, COUNTY CLERK

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THOMAS W JONES III                                  MEMBER